

TOOL 17 – SAMPLE COMMENT FORM

1. Name of the plan you are commenting on:

1.1. Municipality:

1.2. Local community:

Spatial Plan ☐

Urban Plan ☐

Regulatory Plan ☐

Urban Design Project ☐

2. In which phase is the plan:

Phase 0 – Assessment and Preparation ☐ Phase 1 – Drafting Phase ☐

Phase 2 – Public Insight Phase ☐

Phase 3– Evaluation ☐

3. Based on which prior information are you submitting this comment:

Independently reviewed textual part of the plan ☐

Independently analyzed graphic part of the plan ☐

Online presentation ☐

Public presentation at the Municipal Hall ☐

Public presentation at the Local Community Center ☐

Individual clarification at the Municipal Department for Spatial Planning ☐

Other ☐

Other:

3.1. Public Forum ☐

Roundtable ☐

Workshop ☐

Other ☐

Other:

4. Full Name:

Home Address:	
Email Address:	
Contact Phone:	

5. In what capacity are you participating?

Citizen ☐

Planning stakeholder ☐

Municipality ☐

Local community ☐

Citizen group ☐

Other ☐

Other:

6. What type of comment are you submitting?

- Proposal ☐
- General remark ☐
- Group comment ☐
- Individual ☐
- Property-related / Legal ☐
- Cadastral parcel ☐
- Land use ☐
- Utility infrastructure ☐
- Other:

7. Location information (cadastral parcel, part of the plan, street and number, or other):

Comment

8. Address for comment submission (to be filled in by the Ministry, Institute, Municipality, or Local Community):

Institution	
Contact person	
Address	
Email address	
Contact phone	